



DEPARTURE GUIDE

DUBLIN

Welcome to Kaplan International Languages. This guide will help you make the most of your chosen course and will give you useful information that you can refer to during your stay.

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EMERGENCY CONTACT:

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BOOKING CONTACT:

Nan Jiang

PRINCIPAL:

Sarah Brown

ACCREDITATIONS AND MEMBERSHIPS

This Kaplan International Language school is accredited by the ACELS (Accreditation and Co-ordination of English Language Services), and is a member of Marketing English in Ireland, an organization representing the best English language schools in the country.

 Last updated 05/03/2022



BEFORE YOU LEAVE

Here are some important things you need to know to make your arrival as smooth as possible. Use our checklist to ensure you don't forget anything and are prepared for the exciting times ahead.



POCKET MONEY

Recommend weekly budget: €200. This should cover expenses, laundry, local travel and activities. You will need additional money if you want to take weekend trips. Bring €200 with you in cash and a debit or credit card. Do not bring foreign currency. It is not wise to carry around large amounts of cash.

BANK ACCOUNT

Opening a bank account in Ireland can be difficult. We recommend you bring a debit card linked to your home bank account, or a pre-paid debit card with enough funds to cover your living expenses for the duration of your course.

CLOTHING

Most students dress casual for classes, but you should bring nice clothes for going out and active clothes for sports and outdoor activities. The climate is changeable and may be different from your own. The typical temperature is 20°C in the summer and 0°–10°C in the winter, although it can drop below freezing. Bring waterproof clothing if you're arriving in the winter and an umbrella as it often rains in Ireland.

ELECTRICAL CURRENT

Standard voltage in Ireland is 240 volts; remember to bring an adaptor with you or buy one when you arrive.

MOBILE PHONE

Ensure your phone is unlocked before you purchase a local SIM card, otherwise you will need to purchase a temporary mobile phone when you arrive. Please be advised it is easier to unlock your phone before you depart your country.

CHECKLIST

Is everything ready for your trip? Double check the list below to ensure you don't forget any vital documents or necessary items for your study abroad adventure.

- ☐ Passport
- ☐ Enrollment agreement, including acceptance letter and Kaplan documentation
- ☐ Visa
- ☐ Accommodation fact file (available to download from website)
- ☐ Proof of health/medical insurance
- ☐ €200 in cash
- ☐ Weather-appropriate clothing
- ☐ Adaptor for electrical appliances
- ☐ Prescription medication
- ☐ Emergency information
- ☐ Mobile Phone, Laptop or Tablet
- ☐ Relevant payment if you are taking an exam





WHEN YOU ARRIVE

Arriving at the airport in a foreign country can be overwhelming. To better prepare yourself, make sure that you have read the information below about your arrival and how to get to your accommodation. If you get lost or confused upon arrival, don't be afraid to ask the airport staff for help as they will be happy to give assistance.



KAPLAN TRANSFERS

You may have booked the Kaplan Transfer Service to take you from Dublin airport to your accommodation. If so, the taxi will meet you at the Arrivals Hall and take you directly to your accommodation. Kaplan Transfer Service must be arranged in advance.

TRANSFER SERVICE PRICES (ONE WAY)

- Dublin Airport: €85

INDEPENDENT TRANSFERS

DUBLIN AIRPORT TO CENTRAL DUBLIN:

- Dublin Airport Taxis (€25+): 30 minutes
- Air Coach (€6 if booked online): 40 minutes
- Airlink (€7 single ticket, €6 if booked online): 40 minutes



FIRST DAY AT SCHOOL

Orientation starts every Monday at 08:30. This includes registration, a placement test, a general induction of the school, a city tour, and the distribution of class timetables. After lunch, students will participate in an interactive lesson and the day will finish with a trip to a pub in Temple Bar. On their first day, students are expected to bring their passport, a pen and money for lunch.



ABOUT THE SCHOOL

NUMBER OF BUILDINGS:	1
NUMBER OF FLOORS:	4
TOTAL NUMBER OF CLASSROOMS:	10 (Classrooms without windows: 0)
SCHOOL FACILITIES:	Heating, Wi-Fi (free), computer lab/ multimedia center, library, self study center, student lounge/ common room
WHEELCHAIR / DISABLED ACCESS:	No
EXTRA COST OF FACILITIES:	No
OTHER SERVICES PROVIDED:	Visa support, airport transfer, UPS (University Placement Service)
EXTRA COST OF OTHER SERVICES:	Airport transfer: €85
NUMBER OF COMPUTERS AVAILABLE:	10
LEVELS OF ENGLISH OFFERED:	Elementary, Lower Intermediate, Intermediate, Higher Intermediate, Advanced

CLASS TIMETABLE

MORNING	AFTERNOON
Class: 8:30 - 10.00	Class: 13:45 - 15:15
Break: 10.00 - 10.15	Break: 15.15 - 15:30
Class: 10.15 - 11.45	Class: 15:30 - 17:00

SPECIFIC SKILLS CLASSES TIMETABLE

MORNING CLASS (MONDAY TO FRIDAY)	AFTERNOON CLASS (MONDAY TO FRIDAY)
12:00 - 13:30	16:30 - 17:45



SCHOOL MATERIALS

MATERIALS PROVIDED FOR STUDENTS:

K+ Course Books, K+ Learning Clubs, K+ Online, K+ Online Extra, Interactive whiteboards

IS THERE A BOOK DEPOSIT?

No

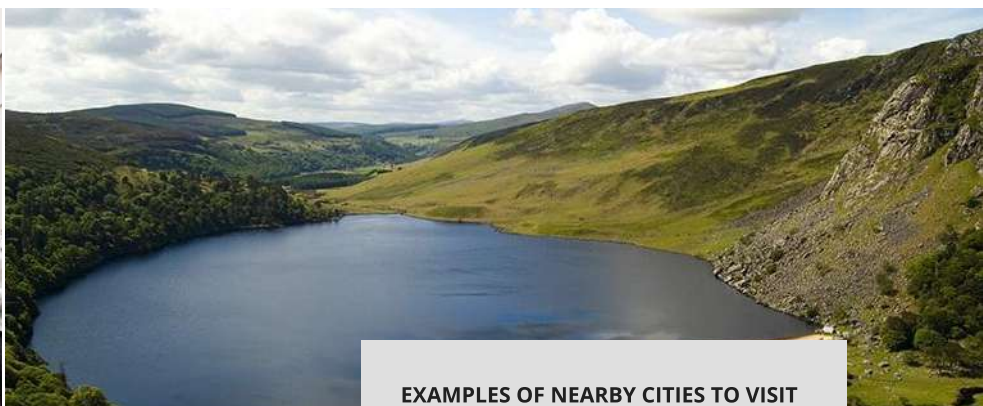
IS THERE A MATERIALS FEE?

No



LOCAL INFORMATION

NAME OF LOCATION:	Dublin
TOP 5 REASONS TO CHOOSE THIS CITY:	Compact and walkable city, fast-growing economy where non-EU students are allowed to work part time, famously friendly locals, easy to travel around the country, excellent cultural attractions and nightlife
FAMOUS LANDMARKS:	O'Connell Street, Temple Bar, Trinity College, Grafton Street, Christchurch Cathedral
CITY PERSONALITY:	Academic, active nightlife, bike-friendly, business capital, charming, creative, cultural, diverse, famous, foodie scene, iconic landmarks, natural landscape, picturesque, popular, traditional, university town, youthful
WHAT MAKES THIS CITY UNIQUE?	Stunning green landscape surrounding city
TRANSPORT WITHIN A 10-MINUTE WALK:	Buses
CUISINES WITHIN A 20-MINUTE WALK:	American, Chinese, European, French, Greek, Indian, Italian, Japanese, Mexican, Middle Eastern, Seafood, Thai, Vegetarian, Irish
ALTERNATIVE THINGS TO DO:	Visit Europe's largest city park (The Phoenix Park), take Dublin's coastal train to a quaint fishing village, visit a working whiskey distillery, explore Trinity College and see the Book of Kells



TYPICAL 2-WEEK SOCIAL SCHEDULE

DAY	FIRST WEEK	SECOND WEEK
MON	New students welcome drinks	New students welcome drinks
TUE	Trinity College	Natural History Museum
WED	Wild wednesday	Whiskey Museum
THU	Football in the park	Christchurch Cathedral
FRI	Guinness Storehouse	Epic Ireland
SAT	Cliffs of Moher	Guided scenic cliff walk in Howth village

REGULAR SOCIAL ACTIVITIES

Guinness Storehouse	€19
Epic Ireland	€15
Trinity College & Book of Kells	€12
Colin's Barrack's History Museum	Free
Irish Whiskey Museum	€18
Christchurch Cathedral	\$7
Number of Social activities per week:	4-7

EXAMPLES OF NEARBY CITIES TO VISIT

BELFAST

Travel time: 2.5 hours, price of return ticket: €20

GALWAY

Travel time: 3 hours, price of return ticket: €24

LIVING COSTS

(SAMPLE PRICES FOR ITEMS IN THIS CITY)

Bottle of water: €2

Coffee: €3

Can of coke: €2

Meal out for two: €30-60

Takeaway pizza: €15-20

Sandwich: €6

Local bus ticket: €3

Local train ticket: €3-5

Bike rental: €20/year

Cinema ticket: €12



ACCOMMODATION

STUDENT RESIDENCE

THINGS STUDENTS NEED TO BRING:

Toiletries, personal items to make their room feel like home and prescription medication

SERVICES INCLUDED:

Basic appliances and furniture, cooker, microwave, fridge, freezer, crockery, utensils, bed linen and one bath towel

EXTRA COST OF SERVICES:

Credit card information will be taken at registration, but not charged

MEALS PROVIDED:

Meals are self-catering; all apartments have a fully-equipped kitchen

PHONE USE:

You will have access to a telephone for incoming and outgoing calls. You must buy a phone card to use for calling out. Please limit your calls to 20 minutes

LAUNDRY FACILITIES:

Please check your accommodation factfile for details on laundry facilities at your residence. An iron and ironing board are available for you to use. The average cost per load of laundry is €6–8

SECURITY:

You are responsible for keeping your own room secure. Kaplan International Languages cannot be responsible for items that go missing in the residence.

PRIVATE ACCOMMODATION

Only students aged 18 and over are permitted to go into private accommodation. If you are 16 or 17 years old you will be housed in a homestay and should be home by 11 pm each night.

If you are over 18 here are some tips if you want to find your own apartment or share a house with friends:

- Check whether the accommodation you are going to see is in a safe area
- Take a friend with you when you go to view any accommodation
- If you are sharing an apartment or house find out who has access to it
- Make sure the accommodation has a recent safety certificate – all cookers are electric fires are safe and smoke alarms are fitted
- Make sure your room is secure and that you have insurance for your laptop, camera, TV, DVD, personal music player and other valuable items

HOMESTAY



THINGS STUDENTS NEED TO BRING:

Toiletries, personal items to make their room feel like home, prescription medication, a small gift for your host family (not required)

SERVICES INCLUDED:

Bed linen, towels, laundry once a week (free of charge), telephone use for emergencies

EXTRA COST OF SERVICES:

No

MEALS PROVIDED:

Yes

ABOUT HOMESTAY MEALS

BREAKFAST:

Breakfast is usually a light meal consisting of cereal, fruit, toast, juice, or coffee. Hosts will usually ask you to prepare your own breakfast.

LUNCH:

You will be responsible for buying your own lunch at school, from a local restaurant, or the local shops.

DINNER:

You will usually eat dinner with your host, or occasionally you may prepare your own meal with food supplied by your host.

WILL THE HOMESTAY ARRANGE TO PICK UP THE STUDENT FROM THE AIRPORT?

No

TRANSPORT TO SCHOOL:

Your host will help you to find your way to and from school on your first day and will show you how to use public transport.

WHERE ARE THE HOST FAMILIES LOCATED?

All areas of Dublin

ADDITIONAL INFORMATION:

Homestays are 30–60 minutes of commute time to the school.



HEALTH AND SAFETY

MEDICAL INSURANCE

All students must have medical insurance for the duration of their stay in the Ireland. Students need to organize their own medical insurance before they travel. Kaplan does not offer travel insurance but does offer medical insurance in Ireland. Students can either use the link on the Kaplan International Languages website to book travel and medical insurance directly with an insurance provider, or they can choose their own.

IF YOU GET SICK

If you get sick while in Ireland you should visit a doctor. You can ask the staff at reception or your host family where the nearest doctor is. If you have a minor illness you can ask staff at a local chemist for advice. Remember to bring any relevant insurance or medical documentation with you. You may need to register with a local doctor.

PROTECTING YOUR BELONGINGS

We strongly recommend you take out insurance for your personal belongings, especially cameras, music players, mobile phones and laptops. Personal items cannot be covered by Kaplan homestay or residence insurance.

UNDER 18 STATEMENT

Kaplan recognizes its responsibility to safeguard and promote the welfare of students aged under 18, within the Irish legal framework and criteria of our educational oversight and accrediting bodies. We endeavor to ensure a safe, positive and pleasant study and home environment for all students. We show an additional duty of care towards our students who are legally minors, monitoring them more closely than other students and requesting all parents of Under 18s to sign a Consent Form

- All Kaplan staff and host families adhere to our Safeguarding Policy, which includes training and regular guidance
- All staff and hosts in regular contact with under 18s are subject to rigorous recruitment procedures and necessary police checks
- Each KI Languages school has a named contact person for under 18s who meets the students on a regular basis, explains the legal status of under 18s, monitors any accommodation issues and liaises with the home stay and students' parents if necessary
- We ensure there are activities in the school which are suitable for students under 18 to participate in and inform Under 18s about learning and socializing outside of the classroom

LAWS

- No one under the age of 18 in Ireland may buy or consume tobacco or alcohol, including beer and wine. It is against the law to buy tobacco or alcohol for someone you know is under the age of 18.
- Driving under the influence of alcohol is a very serious crime and police make regular random checks.
- You will need international ID to enter bars, clubs or pubs (e.g. passport, ID card, driving licence).
- Buying, selling and using drugs is illegal.

EMERGENCY SERVICES

Call 999 in case of fire, medical emergency or if you need the police.

MEDICAL COSTS

Medical costs are at the discretion of your local doctor or hospital.

Minimum medical costs are as follows

- Consultation with a doctor: €60
- Prescriptions at a chemist: €5 per item
- Dental treatment: €80
- Eye test or new glasses: €30



LOCAL CUSTOMS

- Women in Ireland are equal to men and should always be treated fairly.
- Always stand in line and wait your turn when buying tickets, at a bank or post office, or waiting for a bus. Keep to the left when standing on escalators.
- Irish people talk to strangers in public areas. This is a great way to practise English, but caution should be taken. You should not give out your address and telephone number, or accept inappropriate invitations. Although most people are friendly, some may be reluctant to speak with strangers.
- "Please" and "thank you" are very important words! Always use them if you ask someone to do something for you, or if they help you or give you information.



KAPLAN INTERNATIONAL LANGUAGES RULES

- If you leave your Kaplan International Languages course, the government may revoke your student visa and advise you to return home.
- You must attend all classes. If you do not attend your classes your representative will be informed. If a student is under 18, parents will be informed. If you do not then improve your attendance you will be sent home.
- Be on time for all your lessons.
- Always tell Kaplan International Languages if you are going to be absent from school for any reason and tell your host family if you are going away overnight.
- If you commit a criminal offence or have to be severely disciplined you will be sent home and no refund will be given. We will also inform the immigration authorities.

IRELAND PUBLIC HOLIDAYS

New Year's Day	3-Jan-22
St Patrick's Day	17-Mar-22
Good Friday	15-Apr-22
Easter Monday	18-April-22
May Bank Holiday	2-May-22
June Bank Holiday	6-Jun-22
August Bank Holiday	1-Aug-22
October Bank Holiday	31-Oct-22
* The above dates are observed as holidays in the year. If you arrive on a week where the Monday is a holiday, your first day of school will be a Tuesday.	25-Dec-22
St Stephen's Day	26-Dec-22

#REF!

HOLIDAY POLICY

ACADEMIC YEAR AND SEMESTER STUDENTS

There are preset holiday dates for all Academic Year and Semester students. These dates depend on your start date and cannot be changed. Please check with the school if you are not sure when these are.

SCHOOL CLOSURES

The school will be closed from "26 December 2022" to "3 January 2023" with an additional closure for New Years on January 1st

✓ Last updated: 3 May 2022